

## CONDITIONS OF MEMBERSHIP

**As a member of Rotorua Library you are responsible for:**

- Returning items by the due date or you can renew past the due date....
- All charges on your account
- Any loss, theft or damage that occurs to items while on loan to you
- Informing the library when your card is lost or stolen
- Informing the library of any change of address or other contact details

You are entitled to a maximum of 40 items on issue at any one time

### **Under 18 Years**

Permission from an adult over 18 willing to accept all guarantor responsibilities is required for full membership. The guarantor agrees to accept responsibility for all charges and items

### **Please Note:**

- Two renewals are permitted on most items not required by another member. **Renewals may be made over the telephone (07) 348 4177, by email to [library@rotorualc.nz](mailto:library@rotorualc.nz), or by logging into your account at [www.rotorualibrary.govt.nz](http://www.rotorualibrary.govt.nz).** Rental items will incur the rental charges again on renewal.

You will be unable to borrow if you (or any child you are responsible for) have total unpaid charges exceeding the maximum amount permitted to be owed.

- The personal information you provided on joining the library is for the purposes of library consortium administration only. This information will not be provided to anyone else without your prior consent **except** where the information is sent to a debt collection agency to facilitate the return of lost items or payment of overdue accounts. Personal information is stored securely in servers at our vendor SirsiDynix in Australia .
- Your membership may expire if your card is not used to borrow items during any 3-year period.

PLEASE let the Library know if you would like to discuss your membership, borrowing, or use of the Library.

Details of services provided are available from the library or online at [www.rotorualibrary.govt.nz](http://www.rotorualibrary.govt.nz)